



DONATION & GIFT AID FORM

For one-off gifts and regular giving

Thank you for supporting the Ghanaian Children's Trust. Please complete the sections that apply to you. Gift Aid is optional and does not affect your ability to donate.

1. Your donation

☐ **ONE-OFF DONATION** Amount: £ _____

How I am giving:

- ☐ Cheque enclosed (payable to Ghanaian Children's Trust)
☐ Bank transfer / online banking
☐ I have donated online

☐ **REGULAR DONATION BY STANDING ORDER**

Amount: £ _____ Frequency: ☐ Monthly ☐ Quarterly ☐ Annually

Starting: ____ / ____ / ____

For a standing order, use the bank details below and either set it up online or via mobile banking with your bank or complete page 3 and send to your bank.

GCT bank details for bank transfer or standing order

Suggested payment reference: your surname and postcode (so GCT can identify your donation).

Bank	Barclays Bank Plc	Sort code	20-59-61
Account name	The Ghanaian Children's Trust	Account number	30478202

2. Your details

Title		First name(s)		Surname	
Home address					
Town / city				County / region	
Postcode / postal code				Date	
Email				Phone	
Signature / typed name					

3. Gift Aid - boost your donation by 25p for every £1 you donate

In order to Gift Aid your donations, please tick the box below:

☐ I want to Gift Aid my donation and any donations I make in the future or have made in the past 4 years to the Ghanaian Children's Trust.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

☐ I do not live in the UK (non-UK donor)

Please tell GCT if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate, you can claim additional tax relief through your Self Assessment tax return or by asking HM Revenue & Customs to adjust your tax code.

Signature / typed name

Date

How we use your information

We use the information on this form to process donations, administer Gift Aid and keep appropriate financial records. We will not use these details for other communications unless you have separately chosen to receive them. Please see our Privacy Notice on the GCT website.

Return the Donation & Gift Aid page to:

Ghanaian Children's Trust, 6 Kirkstone Gardens, High Heaton, Newcastle upon Tyne, NE7 7AN | childrenstrust@yahoo.com



STANDING ORDER INSTRUCTION

Complete this page only if you want to give regularly by standing order

You can usually set up a standing order more quickly using online or mobile banking. If you prefer to use a paper instruction, complete this page and send or take it to your own bank or building society. **Do not send this page to GCT.**

To your bank or building society

Bank / building society name			
Branch address			
Postcode		Account holder name	
Sort code		Account number	

Please pay

Beneficiary: The Ghanaian Children's Trust			
Bank	Barclays Bank Plc	Sort code	20-59-61
Account name	The Ghanaian Children's Trust	Account number	30478202
The sum of £_____ (amount in words: _____)			
Frequency: ☐ Monthly ☐ Quarterly ☐ Annually			
First payment date: ____ / ____ / ____			
and thereafter at the frequency shown above until further notice.			
Payment reference: _____ (suggested: your surname and postcode)			

Authorisation

Signature		Date	
Print name			

Important

- This standing order instruction authorises your bank to make the regular payment. You can cancel or change it by contacting your bank.
- To allow GCT to claim Gift Aid on eligible regular donations, complete and return page 1 & 2 to GCT.
- Keep a copy of this page for your records if you send the original to your bank.

Ghanaian Children's Trust contact details

6 Kirkstone Gardens, High Heaton, Newcastle upon Tyne, NE7 7AN
childrenstrust@yahoo.com | 0191 281 6493